



Notes for Completing the Maritime Mobile Earth Station (MES) Service Activation Registration Form

Introduction

This Registration Form applies to Maritime customers only. This should be completed and signed by the owner of the MES who will ultimately be responsible for the payment of traffic incurred by the MES.

If applying for more than 1 MES the customer must prepare separate Registration Forms for each MES applied for. To obtain the authorisation to activate the MES, this Registration Form should be submitted either directly to the Routing Organisation (RO) or to the Inmarsat Service Provider (ISP). For further information on ROs and ISPs please contact the Inmarsat Customer Activation Unit on the following address:

Customer Activation Unit
Inmarsat
99 City Road
London EC1Y 1AX
United Kingdom

Telephone +44 171 728 1020-23
Facsimile +44 171 728 1142/528 0898
Internet address: commissioning@inmarsat.org

Note A Your Details.

Enter the complete name and address of the Company, Organisation or individual who will be ultimately responsible for the payment of traffic incurred by this MES. Ensure that country and area codes are entered within the appropriate brackets for telephone and facsimile numbers. Enter the name of the contact person who will be responsible for dealing with queries concerning the MES.

Note B Paying the Bill.

MARITIME MES THAT MAY BE USED FOR ANY DISTRESS AND SAFETY PURPOSES MUST HAVE AN ACCOUNTING AUTHORITY. - THIS IS TRUE FOR ALL SHIPS THAT HAVE ONLY ONE MES INSTALLED ON BOARD. SHIPS WITH MORE THAN 1 MES MAY USE THE ISP FOR MESs THAT WILL NOT IN ANYWAY BE USED FOR DISTRESS AND SAFETY PURPOSES.

Enter the entity (Inmarsat Service Provider (ISP) or Accounting Authority (AA)) that will be responsible for handling and managing your traffic account. This is the entity where the invoices from the LES will be sent. The customer must ensure that prior agreement with either the ISP or AA has been secured before completing this section.

Note C What type of Mobile Earth Station (MES) are you registering?

This section determines the environment where the MES will be used, the system applied for, and the primary use of the MES. This section also identifies the model of the MES and the country where it will be registered.

Environment usage:

- i) Maritime means any MESs that is installed on board a ship.
- ii) Maritime Fixed means any maritime MES that is installed on a fixed maritime installation such as fixed oil drilling platforms, light houses, maritime colleges, etc.

The System:

Enter whether the MES to be activated is an Inmarsat-A, B, C, M, or Inmarsat-phoneMini-M

Primary use of the MES:

Tick the box that fits the type of ship. For example, Container ships, Bulk Carriers should be classified as 'Trading'.

Country of Registry:

The country of registry is the country where the vessel is registered, or where the fixed installation is located.

MES Manufacturer and Model:

Enter the name of the MES manufacturer and the complete MES Model name.

Note D-H What services are you applying for? The Customer should complete the section pertinent to the type of the MES.

Note D Inmarsat-A services.

Enter the MES serial number which should be located at the outside casing of the MES.

If applying for a Primary Inmarsat Mobile Number (IMN), leave blank; and tick all the services that you want activated for the Primary IMN. If the MES has been commissioned and you are only applying either for additional service(s) or for a second IMN, enter the Primary IMN and the services that you want to add. Enter 'Y' or 'N' on the 'Privacy' box if the IMN is ex-directory or not. If Privacy = Y, any inquiries regarding the MES will not be permitted by Inmarsat. If activating a Telex enter a 4-letter answerback.

If applying for a Second IMN, leave blank and tick all the services that you want activated for the 2nd IMN. If applying for a 2nd IMN on an MES that has been commissioned enter the primary IMN of the MES. If applying for an additional service on a commissioned 2nd IMN, enter the 2nd IMN and the additional services to be added.

The Customer should identify the preferred ocean region, the LES, date and time when the commissioning tests will be conducted, and the Agent who will conduct the tests. It is important to include the international dialling codes when entering the telephone and facsimile numbers to facilitate the contact with the Agent.

Note E Inmarsat-B services.

Enter the Inmarsat Serial Number (ISN) which should be found on the outside casing of the MES. The first digit has been entered for you. Enter the services required by entering 'Y' or 'N' on the Privacy box, and ticking the service that corresponds to the privacy. Tick only one service per row. If Privacy = 'Y', any inquiries on this service for this MES will not be permitted by Inmarsat. If more than 5 services are required, copy this page, re-number the row accordingly and complete as required. Example: If requesting for 3 Voice, 3 Fax and 2 HSD, tick the box under Voice in rows 1, 2 and 3; tick the box under Fax for rows 4, 5 and 6 (additional page renumbered to start with number 6) and tick the box under HSD for rows 7 and 8 on the additional page. For Telex, the customer must enter the 4-letter answerback.

Enter the service code if known. The list of service codes are attached for your convenience. Otherwise ask the RO or ISP to provide the service code.

Leave the Inmarsat Mobile Number (IMN) blank. The RO will assign the IMN for each service requested.

Note: The same procedures should be followed if applying for additional services on Inmarsat-B MES that has been previously activated.

Note F Inmarsat-M services.

Enter the Inmarsat Serial Number (ISN) which should be found on the outside casing of the MES. The first digit has been entered for you. Enter the services required by entering 'Y' or 'N' on the Privacy box, and tick the service that corresponds to the privacy. Tick only one service per row. If Privacy = 'Y', any inquiries on this service for this MES will not be permitted by Inmarsat. If more than 4 services are required, copy this page, re-number the row accordingly and complete as required. Example: If requesting for 3 Voice, 3 Fax and 2 Data, tick the box under Voice in rows 1, 2 and 3; tick the box under Fax for rows 4, 5 and 6 (additional page renumbered to start with number 5) and tick the box under Data for rows 7 and 8 on the additional page.

Enter the service code if known. The list of service codes are attached for your convenience. Otherwise ask the RO or ISP to provide the service code.

Leave the Inmarsat Mobile Number (IMN) blank. The RO will assign the IMN for each service requested.

Note: The same procedures should be followed if applying for additional services on Inmarsat-M MES that has been previously activated.

Note G Inmarsat-phone mini-M and SIM card services.

This section will allow customers to apply for the service activation of any of the following: Inmarsat phone mini-M MES only, Inmarsat phone mini-M plus SIM Card and SIM Card only.

If applying for the activation of Inmarsat phone mini-M MES, enter the Inmarsat Serial Number (ISN) which should be found on the outside casing of the MES. The first two digits have been entered for you. If applying for a SIM card enter the SIM Card Serial Number (SSN).

Enter the services required by ticking the corresponding box(es) and entering 'Y' or 'N' on the Privacy box. If Privacy = 'Y', any inquiries on this service for this MES will not be permitted by Inmarsat.

Enter the service code if known. The list of service codes are attached for your convenience. Otherwise ask the RO or ISP to provide the service code.

Leave the Inmarsat Mobile Number (IMN) blank. The RO will assign the IMN for each service requested. If applying for both Inmarsat phone mini-M MES and SIM Card, the MES and the SIM card will be allocated separate IMNs.

Note H Inmarsat-C.

Enter the MES Serial Number which should be found on the outside casing of the MES.

Enter the privacy required by entering 'Y' or 'N' on the Privacy box. If Privacy = 'Y', any inquiries on this service for this MES will not be permitted by Inmarsat.

Enter the 4-letter telex answerback. (Numbers and special characters are not allowed.)

Note I Multi-Channel Details (Check with your MES Dealer or Service Provider if you need to complete this section).

Leave the Inmarsat Mobile Number (IMN) blank. The RO will assign the IMN for each service requested.

A Multi-Channel MES is composed of several MESs that are connected to only one antenna. It allows the customer to send calls on one MES and receive calls on another MES simultaneously. This is in contrast to a single-channel MES where a customer is not able to receive a facsimile whilst the telephone is being used.

If the MES applied for is the Primary Channel do not complete this section. However, if the MES is a 'secondary channel complete the relevant area in Section 4 and enter the primary IMN (for Inm-A) or primary ISN (for Inm-M/B/mini-M) in this section.

Note: If applying for the Primary and secondary channels at the same time, complete separate forms for each Channel. For Inmarsat-A, the IMN of the primary channel at this point is not known. Customer must ensure that all the Inmarsat-A registration forms for the secondary channels are attached firmly to the registration forms for the Primary channel.

Note J Distress and Safety

This section should only be completed if the MES being registered may be used for distress and safety. (see Note B - it is expected that the Customer has selected an AA.). You must provide the complete information required.

Note K This section should be completed if the MES is installed on a ship.

Enter the ship's details as required.

Certification and Agreement

This section must be signed by the person who owns the MES and has the ultimate responsibility for ensuring payment of traffic incurred by the MES.



Registration for service activation of Maritime Mobile Earth Station

Sections 1-4 and 8 are to be completed by all customers.

Tick boxes as appropriate.

Please write in block capitals.

RO use only ROcode

Application number

Date Day Month Year

Customer's reference number

1 Your details (See note A)

Your name or the name of your organisation:

Address:

Town/city:

State/province:

Post/ZIP code:

Country:

Telephone: + Country code () - Area code () Telephone number ()

Facsimile: + Country code () - Area code () Facsimile number ()

Contact person:

Title:

Department:

What is their telephone number and/or extension? + Country code () - Area code () Telephone number ()

2 Paying the bill (See note B)

NOTE: Maritime MESSs that MAY BE used for any distress and safety purposes MUST have an Accounting Authority. Other maritime MESSs may use Inmarsat Service Providers.

Will the MES be used for distress and safety communications? Yes ☐ No ☐

IF YES, enter the Accounting Authority Code (AAIC):

If the Code is unknown, enter the name of the AA:

If NO, have you arranged payment of calls for this MES through (tick one)

(a) Accounting Authority (AA) ☐ (b) Inmarsat Service Provider (ISP) ☐

Enter ISP or AA Code:

If the Code is unknown enter the name of the ISP or AA:

3 What type of Mobile Earth Station (MES) are you registering? (See note C)

Environment usage

Maritime ☐

Maritime fixed ☐

The system

Inmarsat-A ☐

Inmarsat-B ☐

Inmarsat-C ☐

Inmarsat-M ☐

Inmarsat-phone
mini-M ☐

What will be the primary use of the MES?

Trading ☐

Passenger/Cruise ☐

Offshore ☐

Government ☐

Fishing ☐

Yachts ☐

Other ☐

please specify

What will be the country of registry of this MES?

Mobile Earth Station (MES) manufacturer

Mobile Earth Station (MES) model

Inmarsat-C (See note H)

Enter your Mobile Earth Station (MES) Serial number

Privacy Telex answerback

☐*RO use only*

Inmarsat Mobile number

Go to Section 6

5 Multi-channel details (see Note I)

If you are NOT applying for a multi-channel or the Mobile Earth Station (MES) is not part of a multi-channel GO TO SECTION 6

If the Mobile Earth Station (MES) applied for is part of a multi-channel but is NOT the primary channel enter the required information below:

INMARSAT-A ONLY

Enter the Primary Inmarsat Mobile number of the primary channel

INMARSAT-B/M/Inmarsat-phone mini-M ONLY

Enter the Inmarsat Serial number (ISN) of the primary channel

If you are applying for more than one channel copy and complete Sections 4 and 5 for each MES that is part of this multi-channel application.

6 Distress and safety (see Note J)

In completing SECTION 6 the customer confirms that the MES will be used for Distress and safety; the customer therefore MUST select the AA in section 2

COMPLETE IF THE MOBILE EARTH STATION (MES) IS TO BE USED FOR DISTRESS AND SAFETY ON SHIPS

Who should we contact?

Address:

Town/city:

State/province:

Post/ZIP code:

Country:

Telephone: + Country code () - Area code () Telephone number ()

Facsimile: + Country code () - Area code () Facsimile number ()

Alternative 24 hour emergency telephone: + Country code () - Area code () Telephone number ()

7 To be completed for Maritime Mobile Earth Stations (MES) only (see Note K)

What is the name of the vessel?

In which country is the vessel registered?

Type of vessel

MMSI

Call sign

Gross tonnage

Capacity for persons on board (passengers and crew)

8 Certification and agreement

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the owner, have read and agree to comply with the 'Terms and Conditions for the use of the Inmarsat space segment' on the next page.

Signed

Date

4 What services are you applying for?

Inmarsat-A services (See note D)

Enter your Mobile Earth Station (MES) Serial number

Primary Inmarsat Mobile number (if known)

Privacy ☐ Voice ☐ Fax ☐ HSD ☐ DHSD ☐ Telex ☐ Telex answerback

Secondary Inmarsat Mobile number (if known)

Privacy ☐ Voice ☐ Fax ☐ HSD ☐ DHSD ☐

Preferred service activation region Pacific ☐ Indian ☐ Atlantic East ☐ Atlantic West ☐

Preferred service activation LES: Preferred service activation date: (day/month/year)

Agent to conduct test: Country:

Telephone: + Country code () - Area code () Telephone number ()

Facsimile: + Country code () - Area code () Facsimile number () Go to Section 5

RO use only Type of test: Full ☐ Reduced ☐

Inmarsat-B services (See note E)

Enter your Inmarsat Serial number (ISN)

Tick only 1 service per row and Privacy if required

Number	Privacy	Voice	Fax	Data	HSD	Telex	Telex answerback	Service code	RO use only Inmarsat Mobile number
1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>		
2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>		
3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>		
4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>		
5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>		

To enter more services, copy and complete this page as required, then go to Section 5

Inmarsat-M services (See note F)

Enter your Inmarsat Serial number (ISN)

Tick only 1 service per row and Privacy if required

Number	Privacy	Voice	Fax	Data	Service code	RO use only Inmarsat Mobile number
1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

To enter more services, copy and complete this page as required, then go to Section 5

Inmarsat-phone mini-M and SIM card services (See note G)

Enter your Inmarsat serial number (ISN)				Enter your SIM card serial number (SSN)			
Service	Privacy	Service code	RO use only Inmarsat Mobile number	Service	Privacy	Service code	RO use only Inmarsat Mobile number
Voice	<input type="checkbox"/>			Voice	<input type="checkbox"/>		
Fax	<input type="checkbox"/>			Fax	<input type="checkbox"/>		
Data	<input type="checkbox"/>			Data	<input type="checkbox"/>		

Terms and Conditions for utilization of the Inmarsat Space Segment by Mobile Earth Stations (MESs)

Article 1. Scope of Terms and Conditions

Subject to the Inmarsat Convention and Operating Agreement, and any further terms and conditions that Inmarsat may attach, these terms and conditions shall apply to the authorization made by Inmarsat to the Owner of the Mobile Earth Station (MES) described in the Service Activation Registration Form (SARF), with respect to the utilization of the Inmarsat Space Segment by the MES.

Article 2. Mobile Earth Station Performance, Criteria and Operations

(A) Authorization Subject to Compliance with Technical and Operating Requirements

(1) Throughout its utilization of the Inmarsat space segment, the MES shall comply with the criteria and performance standards to which it was type-approved by Inmarsat, and the MES Operator shall comply with the operating procedures notified by Inmarsat to the MES Owner and MES Operator at any time or times.

(2) The authorization to utilize the Inmarsat space segment shall be conditional upon such compliance. The MES Operator shall not utilize the Inmarsat space segment for any purpose or in any manner other than as specified in the SARF and in these Terms and Conditions, without the prior written consent of Inmarsat.

(B) Sanctions in the Case of Non-compliance

(1) Inmarsat shall be entitled, at any time or times, and with immediate effect, unilaterally to modify, restrict, suspend or terminate, temporarily or permanently, the authorization by notification to the MES Owner and MES Operator, if Inmarsat deems the MES or the MES Operator to not so comply, or to practise a utilization not so authorized, no matter what the cause or causes of such non-compliance or practice.

(2) Inmarsat shall also send a copy of the notification to the Routing Organization through which the MES Owner's application for service activation was forwarded to Inmarsat.

(3) Unless the authorization has been terminated, Inmarsat shall lift such modification, restriction or suspension, if it is demonstrated to Inmarsat's satisfaction that compliance has been resumed and will be maintained, or that such unauthorized practice has been and will be discontinued by the MES Operator.

(C) Suspension and Termination in Special Circumstances

(1) The authorization shall be deemed to be suspended during any period in which persistent malfunction or any operation of the MES that degrades the performance of the Inmarsat space segment occurs.

(2) The authorization shall be deemed to be terminated if any one of the following circumstances occurs:

(a) any change in the information contained in the SARF which would require a change in MES identity;

(b) significant modification or change to the MES;

(c) in the case of a ship earth station (SES) removal of the SES from the ship on which it has been authorized to operate.

(3) The MES Owner or MES Operator, as the case may be, shall notify Inmarsat promptly via the appropriate Routing Organization, of the events specified in paragraphs (1) and (2) above.

(D) Suspension for Non-Payment of Accounts and Other Causes

(1) Without prejudice to any of the other remedies and provisions of these Terms and Conditions or at law, Inmarsat and any or all of the land earth station (LES) Operators in the Inmarsat system may, individually or jointly, suspend the authorization due to non-payment of accounts for the telecommunications services provided by the LESs, unauthorized use of the MES, loss or theft of the MES, fraudulent abuse of or by the MES, other non-compliance with these Terms and Conditions, insolvency of the MES Owner or MES Operator or their designated entity responsible for payment of accounts, or any other reason established under the Inmarsat Barring Procedures in force at the relevant time. The suspension shall not restrict an SES in the transmission of a distress alert.

(2) Upon being satisfied that the causes of the suspension have been remedied, Inmarsat and the LESs Operators may lift the suspension.

(E) Compliance with National Regulations

In utilizing the Inmarsat space segment, the MES Owner and MES Operator shall comply with the regulations governing the use of radiocommunications in the territorial sea, the ports, or national territory of any State in which the MES is located at any time.

Article 3. Financial Obligations

The establishment of charges for the telecommunications services provided by the land earth stations (LESs) is the prerogative of the owner and/or operator of the LES. All accounts for telecommunications services via the LESs must be paid without delay. In the

event of delayed payment, the LES Operators concerned may discontinue telecommunications services for the MES in default, except for the transmission of a distress alert, in accordance with Article 2(D) above.

Article 4. Telecommunications Disclaimer

(A) In this Article, "Inmarsat" means Inmarsat, its Parties, Signatories, their officers, employees, agents, the lessors, manufacturers and other providers of the Inmarsat space segment, or their assignees, or any of them.

(B) Inmarsat shall not be liable to the MES Owner, MES operator, MES user or any other person or entity for any claims arising out of property damage or personal injury including death arising in any manner and related to any unavailability, delay, interruption, disruption or degradation in or of the Inmarsat space segment capacity or modification, restriction, suspension or termination of the authorization, including suspension pursuant to Article 2(D), regardless of the cause or causes thereof. Such waiver of claims shall also extend to any indirect or consequential loss, damage liability or expense, or loss of revenue of business harm of any kind.

Article 5. Language and Communications

(A) These terms and conditions and all documentation and communications required thereunder shall be in the English language.

(B) All communications pertinent to the authorization or to these terms and conditions shall be made or confirmed, by telex, facsimile, data transmission or other written form. Communications by Inmarsat to the MES Owner and the Routing Organization shall be sent to its last known address and communications to the MES Operator shall be sent to the MES.

Article 6. Amendments

The terms and conditions as herein stated are subject to amendment by the Council of Inmarsat, such amendment to become effective upon the date specified by the Inmarsat Council, but not less than thirty (30) days after the date of notification of the amendment to the MES Owner, the MES Operator and the Routing Organization through which the MES Owner's application for authorization was forwarded to Inmarsat.